## **Unified Classroom Dashboard is Leaving.**

What's happening? We are removing the extra, unnecessary layer of PowerSchool that once was required to access our other programs. As we retired Special Programs and PS Learning in favor of Realtime and Schoology, we no longer need this layer. In addition, this extra layer is preventing us from accessing some key features, most notably the App Switcher that will provide one click access to switch between PowerSchool and Schoology. You will keep all your current functionality inside of PowerSchool. Any rubrics you may have built inside of the Unified Classroom will disappear when this layer drops. We encourage you to use rubrics in Schoology instead.

Information on how to use PowerSchool Features is below. If you remember using PowerSchool before Unified Classroom was added, the functions are the same. We have included directions on how to do these common tasks inside PowerSchool without the UC dashboard

## Jump to any section by ctrl+ clicking any link below:

- <u>Accessing gradebook</u>
- Gradebook Views
- Accessing reports
- <u>App Switcher to move between PS and UC</u>
- Getting bulk email addresses
- Accessing Easybridge

# **Teachers and Students:**

You will sign on using your Microsoft login. If you are already signed into Schoology or Office 365 then you will automatically be taken to your PowerSchool page.

Sign in	
_	
Email, phone, or Skype	
No account? Create one!	
Sign in with a security key 🕥	
	Next

#### Teachers:

You will land here after logging in. Here you will be able to access all the PowerSchool tools.

PowerScho	ool SIS					Ľ	Â		2 🖶	?	EP	
Navigation							Chestnu	ut Ridge M	iddle Sch	nool 🗸	21-22	Year
Start Page Daily Bulletin Schedule	Current C	Classes										
Staff Directory Forms Student Reports Meals Personalize Gradebook Reports Recommendations Attendance Summary	7(D)	Computer and Financial Literacy PowerTeacher Pro	0	-0	<u>#**</u>	Ĩ			•	1		

To access the gradebook, you will click on "PowerTeacher Pro" under the class name where you want to start. You gradebook view will be largely similar as it was during UC

# **Current Classes**

7(D)	Computer and Financia PowerTeacher Pro	al Literacy		ं		-0	<u>.**</u>	Ĭ	<b>*</b> =	•
Attendance taken	Take attendance	Multi-day attendance	Seating chart		Stud inform					
$\langle \rangle$			<u></u>	Ϊm	<b>1</b> =		•			

## **Gradebook View:**

Your Gradebook will open in this view. Reports will run from inside of gradebook, now under the "Reports" charm on the left. If you are at the High School, you can access your grade setup settings under the "Settings" charm.

Class	Gradebook Charms Decoded							
A+ Grading	Assignment List							
Students	See assignment list by student, view student demographics and more							
Progress	Overall Class statistics							
Reports	Missing assignment report, student roster report, individual student report							
Settings	Grade calculations and grade settings							
Apps	Return to attendance page							

owerTeacher		▶ 6	(A) Algebra	a II - 20-21	- RHS		÷	¢ (	? (	HC
Scoresheet - Y1 6(A) Algebra II					٥	Y1 🗸	×			
Assignment: Intro to Linear Function	ons				Edit Assignment	Show More	~	Ajayi, Li	indsey F	
Score Type: Points (20)	Score:	/20			Due: 8/26/2020					
STUDENTS (19)	GRADE	FUNCTIONS (8/3/2020)	INTRO TO (8/26/2020)	LINEAR FU (9/4/2020)	WRAP LINE (9/16/2020)	->	< Ir	tro to Line	ar Functio	ons
1. Ajayi, Lindsey F	A- 0 93.1%	16	19	13	75	112	19			<
2. Berg, Anne U	B- 81.9%	1		1	1				ntry: 20	
3. Clancy, Darryl F	B 83.2%	15		6	18		7	8	9	
4. Cooper, Alexandra Z	C 75.3%	12		13	15	111	4	5	6	
5. Ericson, Jonathan X	A 90.3%	13		13	75		1	2	3	
6. Farnsworth, Rachelle L	B- 81.1%	14		15	16	211		0		
7. Fodrie, Joshua Y	C 73.9%	12		14	16	ditte.				
8. Hilligiest, Ingris I	C 73.9%	14		14	15	111	Missing	Collected	Lave	
9. Hoang, Aaisha A	A 100%	14		14	80	111		Esempt	Absent	
10. Kelly, Chelsea P	C 75.6%	14		12	16	1112	Commer		Contra	
11. Kirkland, Teresa O	A 100.8%	15		15	80	122				

# App Switcher New! You don't need to login again to move between PowerSchool and Schoology!

Your app switcher will allow you to move between programs. You will see this icon in both PowerSchool and Schoology in the upper right hand corner.



# Access Bulk Email addresses

In your class listing on the attendance page, go to the student information card. Next, at the top left choose "Email Addresses". You will see this view is identical to the one accessible in Unified Classroom.

Computer and Financial Literacy   PowerTeacher Pro     Press     Press     PowerSchool SIS     Press		Computer and Financ	cial Literacy			205						-			
Email Addresses       Chestnut Ridge Middle School V       21-22 Year         Print Standard based Report Card       Print Course based Report       Email Addresses & Lists         Print Student Transcript       Select student, guardian and/or parent portal emails to copy, and scroll to the bottom       Image: Computer and Financial Literacy         T(D)       Student Name       Student Email       Parent/Guardian Email       Parent Portal Email         WS Reports:       Build Email List       Select the delimiter required by your email program and click Build List       Select the delimiter required by your email program and click Build List	(0)	PowerTeacher Pro				<i></i>		ĒO	<u></u>			8			
Print Standard based Print Curse based Report Card   Print Standard based Print Curse based Report Card   Print Student Transcript Computer and Financial Literacy 7(D)   Select student, guardian and/or parent portal emails to copy, and scroll to the bottom   Student Name   Student Email   Parent/Guardian Email   Parent/Guardian Email			PowerSch	ool SIS						<b>- A -</b>	e R = 0	EP III	Г		
Print Course based Report   Print Student Transcript   Computer and Financial Literacy   T(D)										Chestnut R	Ridge Middle School 💊	<ul> <li>21-22 Year</li> </ul>			
Computer and Financial Literacy T(D) Student Name Student Email Parent/Guardian Email Parent/Guardian Email Parent Portal Emai		Print Course based Report Card	Email Addre	sses &	lists										
Literacy 7(D)  Student Name Student Email Parent/Guardian Email Parent/Guardian Email Parent/Guardian Email Parent Portal Email				Select student, guardian and/or parent portal emails to copy, and scroll to the bottom											
Student Name     Student Email     Parent/Guardian Email     Parent Portal Email       WS Reports:     Build Email List		Literacy				Filter:			1						
Select the delimiter required by your email program and click Build List		7(D)	Student I	lame		Student Email		Parent	Guardian Email		Parent Portal En	nail			
Select the delimiter required by your email program and click Build List															
Select the delimiter required by your email program and click Build List															
Select the delimiter required by your email program and click Build List															
Select the delimiter required by your email program and click Build List															
Select the delimiter required by your email program and click Build List		EWS Reports:					Build Email	List							
WS Alerts - Text Only		WS Alerts - Text Only							ck Build List						
		WS Alerts - w/Icons								Build List		/ /			

	EP	
Chestnut Ridge Middle School 🗸	21-22	Year
Select Screens		~

pplications	Close
Application	Description
PowerSchool Learning	PowerSchool Learning
Pearson Courses	Pearson SuccessNet and SuccessNet Plus Courses
Performance Matters	Performance Matters
Special Education Home	Go to your PowerSchool Special Education home page.